**EPOKA UNIVERSITY
                                                Installment Payment Plan**

**Step 1: General information**

Name and Surname: ……………………

Department: ………………………………

Address: ………………………………….

Email: ……………………………………

Phone number…………………………
 **Step 2: Describe your debt and installment payment plan request**

A- Write the remaining amount of debt to be covered by this installment payment plan request.

B- Write the date of your installment payment and payment amount:

 Amount Date

1. ……………………. ………………….…
2. ……………………. ………………….…
3. …………………… ……………………

 ***I state that I have examined this form, and to the best of my knowledge, it is true, correct, and complete.***

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Signature Date

**Office use only**

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 Administrator day, month, year Head of Finance Office Day, month, year