	<b>EPOKA UNIVERSITY DIRECTIVE</b> <b>“ON DISCOUNTS, SCHOLARSHIPS AND AWARDS”</b>				
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## Article 1 – Legal basis

This Directive is based on the Statute of EPOKA University.

## Article 2 – Definition of the Discount for Studies

**Discount for Studies** provided by EPOKA University consists of a full or partial discount from the payment of the regular tuition fee of the study program by the concerned students for the normal duration of studies. It represents the support that the university offers for the education of students, awarded on the basis of academic or other achievements as well as for contribution to society.

**CGPA:** Cumulative Grade Point Average, measured on a 4.00 grading scale.

**Normal Duration of Studies:** The officially determined duration of a study program, as outlined in the curriculum.

## Article 3 – Scope

This Directive regulates the principles, rules and procedures regarding the granting, duration, and continuation of discount for studies at EPOKA University.

## Article 4 – Types of Discounts for students enrolled in the Bachelor and Integrated Second Cycle Study Programs

According to the criteria determined by the Administrative Board, EPOKA University offers for the entire normal duration of their studies:

### a) Merit-Based Discount


Is the discount awarded to the high school students who achieve a high overall average (CGPA) for the entire normal duration of their studies and obtain high results in the Matura State Exam or achieve high results in the SAT Exam.

Based on the criteria determined by the Administrative Board, the candidates can be awarded the following Discount:

- 100% discount;
- 75% discount;
- 50% discount.

### b) Need-Based and Social Inclusiveness Discount

- For students from low-income orphan families
- For students belonging to the Roma and Egyptian communities
- For candidates who belong to the “children of Albanian policemen killed in the line of duty”, based on the list provided by the State Police of the Republic of Albania.
- For students with disabilities

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**c) Institutional Discount**

- For students graduated from high schools with which EPOKA University has a specific institutional agreement/arrangement/decision, EPOKA University offers Discount to students graduated from these high schools for the normal duration of studies.
- For high-achieving students graduated from high schools in the Municipality of Vora: EPOKA University offers Discount to high-achieving students graduated from high schools in the Municipality of Vora.

**d) Achievement and Talent-Based Discount**

- For sportsmen with very high results in Olympic sports: EPOKA University offers Discount to candidates who have achieved very high results in the respective Olympic sports category in Albania as recognized by the respective National Sports Federation of the Republic of Albania.


- e) The Administrative Board of EPOKA University reserves the right to grant Discount to students who do not fall within the categories specified above. The duration, amount, and criteria for the continuity of such support shall be determined on a case-by-case basis in the respective decision of the Board.

**Article 5 – Continuity of the Discount for students enrolled in the Bachelor and Integrated Second Cycle Study Programs**

In order to ensure the continuity of the Discount for the entire normal duration of studies, the concerned students in the Bachelor and Integrated Second Cycle Study Programs shall meet the following conditions:

**a) Academic Performance Criteria:**

- 1) For students whose Discount is **equal or more than 75%**
  - Achieve and maintain excellent academic performance with a Cumulative Grade Point Average (CGPA) of at least 2.75 out of 4.00.
  - If the CGPA at the end of the academic year falls below 2.75, the awarded Discount is halved during the following academic year.
  - If by the end of the next academic year the CGPA increases back to at least 2.75, the student regains the initial Discount; otherwise, the Discount is withdrawn completely.
  - For PICD programs, if a student loses the initial Discount completely in a specific year, they may still regain 50% of the initial Discount in subsequent years by achieving and maintaining the respective CGPA level.

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2) For students whose Discount is **less than 75%**

- Achieve and maintain high academic performance with a Cumulative Grade Point Average (CGPA) of **at least 2.50 out of 4.00**.
  - If the CGPA at the end of the academic year falls below 2.50, the awarded Discount is halved during the following academic year.
  - If by the end of the next academic year the CGPA increases back to at least 2.50, the student regains the initial Discount; otherwise, the Discount is withdrawn completely.
  - For PICD programs, if a student loses the initial Discount completely in a specific year, they may still regain 50% of the initial Discount in subsequent years by achieving and maintaining the respective CGPA level.
- b) Students must represent the University with integrity and respect;
- c) Students must conduct in accordance with the Code of Ethics of the university and non-committing of disciplinary violations set forth in the Regulation of EPOKA University "On Student Discipline";
- d) Students must participate actively in extracurricular activities of the University.
- e) Students must not interrupt their studies;
- f) Students must refrain from making a transfer to another study program within the University.

### **Article 6 – Distribution of Discount for students enrolled in the Bachelor and Integrated Second Cycle Study Programs**

The Rectorate of EPOKA University upon the proposal of the University Administrator every year establishes the Discount Commission, to allocate Discount to the candidates to be enrolled in the Bachelor and Integrated Second Cycle Study Programs according to the criteria and quotas determined by the Administrative Board.

### **Article 7 – Types of Discounts for students enrolled in the Master’s Study Programs**


Discounts to students enrolled in Master’s study programs are awarded based on the CGPA achieved by the candidates in the Bachelor study programs they have completed according to the following categories:

**a) Graduates of EPOKA University:**

- CGPA 2.70 - 2.99 → 10% discount;
- CGPA 3.00 - 3.29 → 20% discount;
- CGPA 3.30 - 3.49 → 30% discount;
- CGPA 3.50 - 3.99 → 40% discount;
- CGPA 4.00 or highest-ranking graduate in the program → 50% discount.

**b) Graduates from outside EPOKA University:**

- CGPA 8.50 - 8.99 or equivalent → 10% discount;
- CGPA 9.00 - 9.49 or equivalent → 20% discount;
- CGPA 9.50 - 9.99 or equivalent → 30% discount;
- 10.00 CGPA or equivalent → 40% discount.

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## **Article 8 – Continuity of the Discount for students enrolled in the Master’s Study Programs**

In order to ensure the continuity of the Discount for studies, the concerned students in the Master’s Study Programs shall meet the following conditions:

- a) Achieving and maintaining academic results with a CGPA as follows:**
  - CGPA 2.70 → 10% discount;
  - CGPA 3.00 → 20% discount;
  - CGPA 3.30 → 30% discount;
  - CGPA 3.50 → 40% discount;
  - CGPA 3.70 → 50% discount.
- b)** Students must represent the University with integrity and respect;
- c)** Students must conduct in accordance with the Code of Ethics of the university and non-committing of disciplinary violations set forth in the Regulation of EPOKA University "On Student Discipline”;
- d)** Students must participate actively in all extracurricular activities of the University.
- e)** Students must not interrupt their studies;
- f)** Students must refrain from making a transfer to another study program within the University.

## **Article 9 – Duration of the Discount**

- The Discount for all study cycles will be applied only for the normal duration of studies.
- In case of extension of studies beyond the normal period of studies, the respective full fee will be applied unless otherwise decided by the Administrative Board.

## **Article 10 – Criteria and quotas for the awarding of the Discount**

The criteria and quotas for the awarding of the Discount for each study program are determined by the Decision of the Administrative Board.

## **Article 11 – Entrance into force**

This Directive shall enter into force after the approval by the Administrative Board of the University.

## **Article 11 – Enforcement**

The enforcement of this Directive is ensured by the Administrator of EPOKA University.