	<b>DIRECTIVE ON GRADUATION WORKS OF UNDERGRADUATE PROGRAMS</b>				
	Document code	Entrance into force	No. of Update	Date of Update	Page/Overall pages
	EU-DIR-012-EN	08.10.2009	-	-	1 / 2

### Art. 1 Scope

The scope of this directive is to systematically regulate the issue on the Diploma Thesis in accordance with the Regulation of the First Cycle Study Programs and Examination.

### Art. 2 Diploma Thesis

The thesis of the diploma is the last part of the undergraduate studies of the student and carries the following aims:

- Coordinate, enlarge and develop the analitic thinking on practical knowledge and theories studed during the undergraduate programs and putting them into practice.
- Develop the independent working and research methodology aiming at solving some of the research questions faced during the work.
- Define the level of preparation of the student to work independantly in contemporary fields such as production, science, technology and culture.

### Art. 3 Topic of diploma thesis

- The thesis of the diploma aims to equip the student with a university diploma, in a specific topic and demonstrates his capability based on contemporary scientific criterias, and at the same time it must be in accordance with the technical and practical knowledge gained during the undergradute studies.
- The student selects a topic among the proposed topics by the department.
- The topics will be approved by the Departments Board and Faculty.
- The advisor informs the students on the diploma thesis form and topics not later than 4 months before its defense.

Art. 4 The Head of department can assign a member of the academic staff as Students` Thesis Advisors. The members of the academic staff who have a justification, upon the decision of Departments Board and Faculty Board can be exempt up to a one year periof from this duty.

Art. 5 The thesis of the diploma can be developed in group if every is to give contribute and this is considered appropriate by the advisor.


Art. 6 The Head of Department furnishes the student with the Application Form for the Diploma Thesis, after filling it the student submitts it again to Head of Department

Art. 7 in general the thesis of the diploma is based in the research of different academic resources, definite methods and experiments development. At the same time during the thesis preparation the student mus work in accordance with the Directive on First, Second and Third Cycle on the Diploma Thesis. The advisor of the thesis is responsible for the development of the thesis in accordance with this criteria.

Art. 8 the thesis of the diploma is leaded by the advisor who is member of the academic staff. The developments regarding the thesis a reviewed on a per week bases. Toghether with the advisor of the diploma thesis an expert of the field gives opinions.

Art 9. The thesis of the diploma is presented to the Defense Komisison according to the program scheduled by the Head of department. The thesis defense is executed at the last two weeks

Hazırlayan	Kontrol Eden	Onaylayan
Senato	Akademik Değerlendirme ve Kalite Geliştirme Kurulu	Üst Kurul

	<b>DIRECTIVE ON GRADUATION WORKS OF UNDERGRADUATE PROGRAMS</b>				
	Document code	Entrance into force	No. of Update	Date of Update	Page/Overall pages
	EU-DIR-012-EN	08.10.2009	-	-	2 / 2

of the academic calendar.

**Art. 10** Thesis Defense

The defense of thesis is performed in front of a commission. The duties of the commission are as follows:

- The evaluation of the preparation grade of the student in comparison to the education standards.
- Take a decision regarding the thesis defense and furnish the student with the Universities Diploma.
- After performing the work of the commission, prepares the recommendation regarding the preparation of the experts.

The Commission accepts the thesis in accordance with the legal framework at Epoka university.

**Art. 11 The Composition of the Commission of the Thesis Defense**

The Commission for the thesis defense is formed by the Head of Department. The defense of the thesis on front of the commission is opened. For a meeting of the commission to be valid must participate in it 2/3 of the members. The results of the thesis are drawn considering the evaluation defined in the Regulation of the First Cycle Study Program. The commission is registered in protocol and published in the same day.

If the votes result equal, the vote of the head is decisive. The commission is composed of at least three members.

**Art. 12 Hiding of the Diploma Thesis**

The thesis of the diploma is kept according to the rules define in the legal dispostions in force. The thesis can be used according to the rules defined previously by the University.

Art. 11 the sucess and repitition of the thesis is regulated by the Regulation of the First Cycle Studies and Exams, same as for the other subject. The evaluation as successful is defined in accordance with the Commission for the thesis defence.

**Entrance into force and enforcement**

Art. 12 This regulation enters into force after the approval by the Senate of Epoka University

Art 13 The enforcement of this regulation is assured by the Rector of Epoka University.

Hazırlayan	Kontrol Eden	Onaylayan
Senato	Akademik Değerlendirme ve Kalite Geliştirme Kurulu	Üst Kurul